



## Job Description

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### Job Responsibilities

#### Main Role:

To support the care, development and learning of young children aged 3-5 within a pre-school setting, under the supervision of our Lead Practitioner and assisting our team of Early Years Practitioners.

#### Care and welfare:

- To deliver a high standard of learning, development and care for children aged 3-5 years.
- Assist within a team to ensure the health and safety of children in a range of settings in compliance with health and safety guidelines.
- Support children with additional support needs.
- Ensure that safety standards and emergency procedures are maintained e.g. familiarisation with fire drill and evacuation procedures.
- Supervise and assist children with personal care tasks including toileting, dressing and feeding, following the guidelines of the establishment.
- To be committed to safeguarding and promoting the welfare of children and young people.

#### Main activities:

- To provide a safe, caring, stimulating educational environment, both indoors and outdoors at all times. To support the work of the pre-school by contributing to a welcoming and positive ethos.
- When requested and agreed participate and contribute positively to meetings, including staff meetings.
- Be a positive role model.
- Contribute to the early years team by supporting new initiatives.
- To support the children during activities and group time.

#### Terms of the Role:

Salary:	Salary depending on experience Complimentary refreshments, including lunch, are offered during term time
Working hours:	Term Time, Monday - Friday, 0815 - 1600, depending on requirement