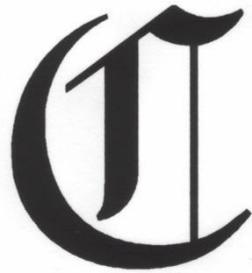


Craigclowan School



Behaviour and Discipline Policy

January 2024
Review: January 2025
Fiona Grant

AIMS AND EXPECTATIONS

At Craighowan it is our primary aim that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. The school behaviour policy is therefore designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.

Good discipline and standards of behaviour are key features of our successful school; they encourage children's sense of security and well-being as well as facilitate effective teaching and learning.

We believe that children learn best when they feel secure, respected and trusted. Each child has an entitlement to learning experiences which offer the maximum opportunity for development. Our balanced and broad based curriculum promotes the well-being of all of the children in our care and prepares them for the opportunities, responsibilities and experiences of adult life.

The school rewards good behaviour, as it believes that this will develop an ethos of kindness and co-operation. This policy is designed to promote good behaviour, rather than merely deter anti-social behaviour.

OUR SCHOOL VALUES

Central to ensuring positive behaviour remains a strength of our school are our 6 School Values:

- Adventure
- Integrity
- Kindness
- Optimism
- Respect
- Resilience

We believe that expectations and standards of behaviour are based on respect, rights and responsibilities. Expectations of behaviour are discussed, shared and agreed upon each year at appropriate times. This ensures that children and staff recognise the importance of consistency so that they continue to be expressed and expected, displayed and positively modelled and praised throughout the academic year.

By pupils conducting themselves in and out of school in a thoughtful and polite manner, the reputation of Craigclowan School as a safe and supportive community will be sustained.

All members of our school community are expected to be polite and courteous. They will show consideration and respect for the rights and needs of others in and around our school. All adults will be addressed by their title and surname. Children will be encouraged to be comfortable with these adults in school and develop excellent relationships with them and vice-versa. These positive relationships are the backbone of a well-balanced school and a central part of ensuring high standards of behaviour.

Remember:

We must all work together to ensure a safe and happy school for all!

HOW WE ENCOURAGE GOOD BEHAVIOUR

Everyone at Craigclowan School have agreed to:

- Recognise and highlight good behaviour
- Ensure that children are praised for behaving well
- Ensure that negative behaviour is always challenged
- Encourage children to be responsible for their own behaviour

All individuals receive praise and encouragement, which gives them an incentive for positive behaviour. Children will be taught and expected to treat the school and its community with care and respect. There will be calm and controlled movement around the school at all times and we will allow each other their space.

Linked to our School Expectations are the incentives below. We use these to encourage children to behave well.

Daily Incentives

- Positive comments and praise
- Smiley faces and stickers/stamps
- House points awarded
- Display work
- Sharing good work with other pupils
- Show Ups to Head Teacher

Weekly Incentives

- Celebration assembly
- Headmasters awards
- Tell Me Something Good
- TTRS
- House Points

Termly Incentives

- Special responsibilities
- House Points and cake

Stopping Inappropriate Behaviour

For the majority of children, a gentle reminder from an adult will be all that is needed to remind the children of our school expectations. However, if a child continues to behave inappropriately we do have an agreed sanctions protocol shared by all staff to ensure consistency.

Behaviours which disrupt learning and are not acceptable:

- Running around the inside area
- Touching or moving other people's property
- Going into teachers cupboards or drawers without permission
- Using inappropriate language
- Spitting, kicking, and throwing stones or sticks.
- Playing inappropriate games relating to war, guns, offensive weapons, wrestling, play fighting
- Shouting out, interrupting or speaking at inappropriate times
- Hiding the property of others, children or adults
- Name calling, teasing, ridiculing, humiliating others
- Spoiling our school and grounds
- Walking out of an classroom without permission
- Leaving school without permission
- Bullying
- Encouraging others to fight or do things that they know isn't appropriate

Very occasionally, some children may forget our aims for good behaviour and be inconsiderate towards others or our School Community. In these cases, the following sanctions may be applied with due consideration given the circumstances:

- LOFT (Loss of free time) Miss part of break time
- Removed from a club
- Time out
- Removed from responsibilities
- Be required to carry a Report Card
- After School Detention (1/2 hour or an hour)
- Contact parents
- Sent to the Deputy or Head
- Exclusion (1 – 15 days)
- Permanent Exclusion

The way in which pupils relate to one another online can have a significant impact on the culture at school. Negative interactions online can damage the school's culture and can lead to school feeling like an unsafe place. Parents are responsible for this behaviour and as a school, we also expect the same standards of behaviour online as apply offline, and as such, sanctions may still apply.

Sanctions Levels

Behaviour	Sanction	Recorded
Low Level Behaviour Late for lessons Ignoring school and classroom rules Unkindness Misuse of Chrome Book	Spoken to by staff member	On ISAMS 24 hour ban
Continued misbehaviour Ignoring School and classroom rule Bullying Rudeness to staff/Defiance Misuse of Chrome book	LOFT (Loss Of Free Time)	On ISAMS
Triggered by continued misbehaviour 3 LOFTS in a half term Serious offence: Violence towards others Vandalism of School environment	Detention (1/2 Hour) After school	Reported to Head of Pastoral Care and Deputy head Recorded on ISAMS Parents contacted by SMT
Continued misbehaviour and serious offence after serving a ½ hour detention	Detention (1 Hour) After School	Reported to Head of Pastoral Care and Deputy head Recorded on ISAMS Parents contacted by SMT
Extreme Serious offence Bullying Inappropriate use of Chrome book/ content/intent to upset Violence towards staff	Temporary Exclusion	Recorded in ISAMS Reported to Deputy head and head Chair of Governors notified
Continuation of serious offence	Permanent Exclusion	Recorded on ISAMS Reported to Deputy head and head Chair of Governors notified

Staff

The staff of Craigclowan School regularly review this policy every academic year to ensure consistency across the school and to raise areas of concern or staff development. The SLT is always available to discuss staff professional development in promoting positive behaviour.

It is the responsibility of the class teacher to ensure that the school rules are enforced in their class, and that their class behaves in a responsible manner during lesson time. The class teachers in our school have high expectations of the children in terms of behaviour, and they strive to ensure that all children work to the best of their ability.

The class teacher treats each child fairly and enforces the school expectations consistently. The teacher treats all children in their class with respect and understanding. If a child misbehaves repeatedly in class, the class teacher keeps a record of all such incidents on ISAMS. In the first instance, the class teacher deals with incidents him/herself in the normal manner. However, if misbehaviour continues, the class teacher seeks help and advice from other staff.

The class teacher reports to parents about the progress of each child in their class, in line with the whole-school policy. The class teacher may also contact a parent if there are concerns about the behaviour or welfare of a child.

Parents

Parents play a vital role in promoting good behaviour in school and consequently home/school liaison is very important. We aim to ensure that all parents and carers understand the school's Behaviour Policy. All parents sign a home/school agreement document when their child starts school. The school expects that parents will give their full support in dealing with their child's behaviour and they are directly involved in any implementation of the policy wherever this is appropriate and necessary. All parents will be able to access this policy from the School Website. We expect parents:

- To ensure their children attend school and are on time
- To keep us informed of behaviour difficulties they may be experiencing at home
- To inform us of any trauma which may affect their child's performance or behaviour at school
- To inform us about their child's ill health and any absence connected with it
- To inform us of any concerns about bullying